



## Term 2 CALENDAR

- 19th June (Tues) VCE P.E. incursion 9.00am
- 20th June (Mon) Yr 12 English Prac Exam 12.00pm
- 20th June (Mon) Elevate Yr 10-12 all day
- 29th June (Fri) Reports available on Compass
- 29th June (Fri) End of Term. Students dismissed at 2.30pm
- 16th July (Mon) Term 3 begins

## Camps, Sports & Excursions Fund (CSEF)

The CSEF is an annual payment to the school to be used towards the above activities only.

You require a valid Veterans Affairs Gold Card or eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) or temporary foster parent.

Contact the Administration Office for an application form.

Secondary School Student rate: \$225 per year.

**Closing date for CSEF funding:**

**29th June, 2018**

## 2018 Newsletter Dates

<b>Term 2</b>	Week 8 - Friday 08 <sup>th</sup> June
	Week 11 - Friday 29 <sup>th</sup> June
<b>Term 3</b>	Week 2 - Friday 27 <sup>th</sup> July
	Week 5 - Friday 17 <sup>th</sup> August
	Week 8 - Friday 07 <sup>th</sup> September
<b>Term 4</b>	Week 2 - Friday 19 <sup>th</sup> October
	Week 5 - Friday 09 <sup>th</sup> November
	Week 8 - Friday 30 <sup>th</sup> November
	Week 10 - Friday 14 <sup>th</sup> December

## Woodmans Hill Campus Principal Report



### End of Semester One and Transition to Semester Two

Congratulations and well done to the vast majority of students who are working well and making a real effort to finish Semester One on a positive note. All students doing scored unit 3 subjects have completed the General Achievement Test (GAT) this week. A good score on the GAT may well be critical, as a component of it may be used to moderate school-based assessments.

I wish to remind our student community of the need for persistence and hard work towards your studies. Success does not come without effort, and intelligence is not fixed. For our Year 12 students, there are only approximately 15 school weeks left, so don't wait until it is too late.

### Exams

All students in years 7 to 11 have now or are completing their end of semester exams. Exams provide students with the opportunity to demonstrate their learning from the semester and also develop valuable skills required in the senior years of schooling. I encourage all families to discuss with their child their exam results and what they have learnt this semester.

### Reports

As has been previously communicated we have moved reports to an online format via Compass. All families will be able to access their students reports from Compass on **29<sup>th</sup> June 2018**.

Families are encouraged to ensure they download their students report and discuss the outcomes with their child. Reports provide students and families with valuable feedback about their progression, including recommendations for future growth. Parents with concerns regarding their child's report are encouraged to speak with either their child's year level coordinator or subject teachers at the beginning of term 3.

### End of term

A reminder that the last day of term 2 is Friday 29<sup>th</sup> June. Students will be dismissed at 2:30pm, with all buses running early for this day.

### Start of term 3

Term 3 begins for all students on Monday July 16<sup>th</sup>.

### Term 3 staffing update

Assistant Principal, Shannon Turnbull, will be on leave from the College for the first 7 weeks of term 3. Shannon will be completing an internship at Staughton College throughout this time. Whilst Shannon is away, Mr Steve Serrals will be Acting Assistant principal and Ms Tegan Crosbie will be Acting Leading Teacher – Curriculum.

### Building update

Tenders for our major works closed this week. Once a successful tender has been selected we hope to have works underway at the beginning of term 3. When the works commence there will be significant areas of the school fenced off to ensure student and community safety, this will be spoken to about with students to ensure they understand the new out of bounds areas.

## Simon Haber

# Media Release

The Hon James Merlino MP  
Deputy Premier  
Minister for Education  
Minister for Emergency Services



Wednesday, 13 June, 2018

## NEW ERA FOR BALLARAT SECONDARY COLLEGE

Families in Ballarat will have access to two new stand-alone secondary schools in time for the 2019 school year, thanks to the Andrews Labor Government.

From next year, Ballarat Secondary College's two campuses will be turned into two separate high schools: Mount Rowan Secondary College at the Mount Rowan campus in Wendouree and Woodmans Hill Secondary College at the Woodmans Hill campus in Ballarat East.

Minister for Education James Merlino today visited Ballarat Secondary College's Mount Rowan campus to announce the changes and turn the first sod on the upgrade. Construction will begin at the Woodmans Hill campus in coming months.

The Labor Government has provided \$18 million to support the establishment of the two new schools and build vital infrastructure, including a new arts/crafts space, canteen and student lounge at the Mount Rowan campus and upgrading classrooms, the VCE centre and manual arts wing at the Woodmans Hill campus.

The creation of the new schools will be accompanied by strategies to further develop quality leadership and teaching expertise, build strong partnerships with local communities, and boost results. These strategies are already underway and have shown promising early results in areas such as student outcomes and engagement.

Transition arrangements will begin shortly, including finalising principal appointments, so each campus can forge stronger links with its local community and develop a unique identity, which will lift school pride and improve student and family connectedness.

The change will mean each new school will have its own dedicated council that can focus specifically on their school's strategic plan, goals and future direction.

The Labor Government is building the Education State so every Victorian student can get a great education and every community has access to a great local school.

### Quotes attributable to Minister for Education James Merlino

*"We're supporting the community's vision of creating two locally focused secondary schools for Ballarat families."*

*"These schools service different communities and today's announcement will allow the two secondary colleges to develop their own unique identity."*

### Quote attributable to Member for Wendouree Sharon Knight

*"The new Mount Rowan and Woodmans Hill Secondary Colleges will both be great local schools with first-rate facilities and teachers that students and parents can be proud of."*

### Quote attributable to Member for Buninyong Geoff Howard

*"These changes will mean the schools and their staff will be able to forge their own individual identities and curriculums in partnership with local families."*

**Media contact:** Stephanie Jones 0439 600 616 | [stephanie.jones@minstaff.vic.gov.au](mailto:stephanie.jones@minstaff.vic.gov.au)

# Year 11 Exam Timetable Semester One 2018

During the VCE exam period, **year 11 students are expected** to work/revise for exams in the Senior Study Centre when they do not have a scheduled exam. Normal rules for use of this area will apply. Please be respectful of other classes that will also be operating in the classrooms and open spaces as usual.

2018 Unit 1 VCE Exams	Monday 11 <sup>th</sup> June	Tuesday 12 <sup>th</sup> June	Wednesday 13 <sup>th</sup> June	Thursday 14 <sup>th</sup> June	Friday 15 <sup>th</sup> June	Monday 18 <sup>th</sup> June
Session 1		FINAL UNIT 1 CLASSES	GAT 10am - 1.15pm  FINAL UNIT 1 CLASSES	9.00-11.15pm (2 hours + 15 mins reading time)	9.00am – 10.30am 1hour 20 mins + 10 mins reading time)	9.00-10.30am (1hour 20 mins + 10 mins reading time)
Venue: Library/Rm 6				ENGLISH TURS, DEP B	PSYCHOLOGY BUSINESS COMPUTING ROST, SHAF	GENERAL MATHS HUTS, TURS
	RECESS			RECESS		
Session 2	QUEEN'S BIRTHDAY HOLIDAY	FINAL UNIT 1 CLASSES	GAT 10am – 1.15pm  FINAL UNIT 1 CLASSES	12noon- 1.15pm 1hour 20 mins + 10 mins reading time)	11.10am- 12.40pm 1hour 20 mins + 10 mins reading time)	11.10am – 12.40pm 1hour 20 mins + 10 mins reading time)
Venue: Library/Rm 6				MUSIC PERFORMANCE (Rm 37) FOWE	PHYSICS KAUJ, PAUJ	BIOLOGY FOOD STUDIES OUTDOOR & ENV. STUDIES LEGAL STUDIES ROST(3), SHAF(3), OSHS(4), PAUJ(4)
	LUNCH		LUNCH	LUNCH		
Session 3		FINAL UNIT 1 CLASSES	No Year 12 Classes period 5&6  FINAL UNIT 1 CLASSES	1.40-3.10pm (1hour 20 mins + 10 mins reading time)	1.40-3.10pm (1hour 20 mins + 10 mins reading time)	1.40-3.10pm
Venue: Library/Rm 6				CHEMISTRY ART PHYSICAL EDUCATION OSHS, HUTS	MATHS METHODS STUDIO ART COLJ(5) CROT(5) TURS(6) STRG(6)	EXAM CATCH-UP SESSION

**VET classes will run as normal** during the exam week and students will have to arrange to attend the catch-up exam session if they will miss a VCE exam due to VET. Students must let teacher know so teacher can arrange for exam paper to be left for catch-up exam

**Unit 2 classes commence on Tuesday 19<sup>th</sup> June.** **Unit 4 classes commence Monday 18<sup>th</sup> June** so if you are a Yr 11 enrolled in a Unit 4 VCE subject, you will need to attend your Unit 4 VCE class and arrange to attend the Exam Catch-Up session.

## Reminder to VCE Students:

Parents/carers can support their child by ensuring that they have a suitable place to study, are maintaining a good nutritional intake, are getting adequate sleep (8 hours per night), as well as balancing their leisure (and work) activities.

We encourage students to be involved in extra-curricular, leisure and social activities outside of school and this also includes seeking employment opportunities that will give students access to unique learning experiences in the community, while developing life skills and knowledge.

Students undertaking their senior school program **are required to attend more than 85% of classes** and should be **regularly completing homework and home-study**, for successful completion.

Students are also experiencing higher academic demand and homework, and also need to make regular time to study for assessment tasks and exams. Students are still transitioning to this high level of schooling which we acknowledge in these times, is a real challenge and balancing act.

We are finding that some students are currently struggling to balance school and part-time/casual employment with all of their other activities. Some students are coming to school feeling too tired and therefore unprepared for learning (physically and mentally). Like all of us, students need to get adequate rest and nutrition to function effectively and sustain their momentum.

Can we please ask parents/carers and employers to support our students to not take on too many hours in their place of employment (maximum 10 hours recommended) and to assist and encourage students to prioritise their time and commit to focussing on achieving successful educational outcomes.

## ATTENTION YEAR 12s..... Take note !!!

As time ticks away and end-of-year exams draw closer, it is important to make efficient use out of your mid-year holidays. Listed below are 5 ideas that you might like to take onboard:

- **Take a break!** It's pretty clear that during holidays you're *supposed* to be on a holiday. However, with ongoing VCE stresses, you might feel inclined to continue studying throughout your 2 or 3 week mid-year break. It's a great idea to keep up your studies, just make sure that you do give yourself a chance to rest and recover, or you may risk getting 'burnt-out'. Try to catch up with friends, have a good night out or whatever activity that will give you a few good hours of relaxation and fun!
- **Revise.** While it's important to have a break, these few weeks can be vital for your studies. Rather than putting everything aside until the end of the year it is a good opportunity for you to revise your previous unit work. During this time, you should focus on any weak areas and aim to strengthen them. By adopting this method, you have a greater chance of making major improvements compared to smaller improvements when revising the areas you are already skilled in.
- **Study ahead.** Familiarising yourself with the topics coming up can give you an advantage over other students who see topics for the first time in-semester. If the topics are based on work you've done previously in year 11 or even the first half of year 12, it may be useful for you to review that work so that you are prepared for the coming unit.
- **Look into university preferences.** The July/August period is a busy time to think about your future. University preferences are due, and many of you will be participating in the Undergraduate Medicine and Health Sciences Admission Test (UMAT). Since the next couple of months will be hectic, you don't want to rush any decision regarding career, course, and university. If you get serious these holidays and do some research into what path you'd like to take in the future, it will be less stressful for you when you start school again.



# SAC/SAT DATES - SEMESTER TWO 2017

Unit 2 Subjects

Unit 4 Subjects

<b>SEMESTER TWO</b>	
<b>TERM TWO</b>	
Week 10	
Week 11	INFORMATICS SAT - TASK 1
<b>TERM THREE</b>	
Week 1 July 17-21	HEALTH & HUMAN DEVELOPMENT SAC 1 ENGLISH SAC 1
Week 2 July 24-28	CHEMISTRY SAC 1 FOOD STUDIES SAC 1 FURTHER MATHEMATICS SAC 3 HEALTH & HUMAN DEVELOPMENT SAC 1 PHYSICS SAC 1
Week 3 Jul 31- August 4	CHEMISTRY SAC 5 GENERAL MATHS SAC 1 PHYSICAL EDUCATION SAC 1 LEGAL STUDIES SAC 1 BIOLOGY SAC 1
Week 4 August 7-11	OUTDOOR & ENVIRONMENTAL STUDIES SAC 1 FOOD STUDIES SAC 2 HISTORY REVOLUTIONS SAC 1 INFORMATICS SAT - TASK 2 MATHEMATICS METHODS SAC 1 OUTDOOR & ENVIRONMENTAL STUDIES SAC 1
Week 5 August 14-19	ENGLISH SAC 1 MATHEMATICS METHODS SAC 1 MUSIC PERFORMANCE SAC 1 PHYSICAL EDUCATION SAC 2 PSYCHOLOGY SAC 1  BIOLOGY SAC 1 CHEMISTRY SAC 2 FOOD STUDIES SAC 3 HEALTH & HUMAN DEVELOPMENT SAC 2 MUSIC PERFORMANCE SAC

Continued.....

<p>Week 6 August 21-25</p>	<p>CHEMISTRY SAC 6 COMPUTING SAC 1 FOOD STUDIES SAC 1</p> <p>INFORMATICS SAT - TASK 3 LEGAL STUDIES SAC 2A</p> <p>PHYSICAL EDUCATION SAC 1 PHYSICS SAC 2 PRODUCT DESIGN TECHNOLOGY: WOOD SAC</p>
<p>Week 7 August 28- Sept 1</p>	<p>GENERAL MATHS SAC 2 HEALTH &amp; HUMAN DEVELOPMENT SAC 2 MUSIC PERFORMANCE SAC 3 OUTDOOR &amp; ENVIRONMENTAL STUDIES SAC 2</p> <p>FOOD STUDIES SAC 4 OUTDOOR &amp; ENVIRONMENTAL STUDIES SAC 2 PSYCHOLOGY SAC 1</p>
<p>Week 8 Sept 4-8</p>	<p>ART SAC PSYCHOLOGY SAC 2A ART SAC HEALTH &amp; HUMAN DEVELOPMENT SAC 3 PHYSICAL EDUCATION SAC 2 STUDIO ARTS SAC</p>
<p>Week 9 Sept 11-15</p>	<p>PHYSICS SAC 1 PHYSICS SAC 3 PSYCHOLOGY SAC 2</p>
<p>Week 10 Sept 18-22</p>	<p>ART SAT DUE CHEMISTRY SAC 7 COMPUTING SAC 2</p> <p>ENGLISH SAC 2 GENERAL MATHS SAC 3 MATHEMATICS METHODS SAC 2 OUTDOOR &amp; ENVIRONMENTAL STUDIES SAC 3 PHYSICAL EDUCATION SAC 3</p> <p>ART SAT DUE BIOLOGY SAC 2 CHEMISTRY SAC 3 ENGLISH SAC 2 FOOD STUDIES SAC 5 FURTHER MATHEMATICS SAC 4 HISTORY REVOLUTIONS SAC 2 INFORMATICS SAC</p> <p>LEGAL STUDIES SAC 2B MATHEMATICS METHODS SAC 2</p> <p>OUTDOOR &amp; ENVIRONMENTAL STUDIES SAC 3 PHYSICAL EDUCATION SAC 3</p>

Continued.....

TERM FOUR	
Week 1 October 9-13	BIOLOGY SAC 2 STUDIO ARTS SAT DUE
Week 2 October 16-20	MUSIC PERFORMANCE SAC 2 PSYCHOLOGY SAC 2B
Week 3 October 23-27	BIOLOGY SAC 3 HEALTH & HUMAN DEVELOPMENT SAC 3 MUSIC PERFORMANCE SAC 4 PHYSICAL EDUCATION SAC 4 PHYSICS SAC 2 PRODUCT DESIGN TECHNOLOGY: WOOD SAT DUE
Week 4 October 30 - Nov 3	COMPUTING SAC 3
Week 5 Nov 6-10	CHEMISTRY SAC 8 ENGLISH SAC 3 GENERAL MATHS SAC 4 PHYSICS SAC 3 STUDIO ARTS SAT DUE
Week 6 Nov 13-17	MATHEMATICS METHODS SAC 3 PSYCHOLOGY SAC 3
Week 7 Nov 20-24	FOOD STUDIES SAC 2 YR 11 END OF YEAR EXAMS

# Careers News



## Upcoming career events:

**20<sup>th</sup> June – Elevate** – Senior school study workshop for year 10, 11 and 12. Lots of insights and tips on achieving and getting the most from your last years at secondary school

**27<sup>th</sup> June – Tertiary Information Session (TIS)** – For VCE Year 12 students. Held at the Mt Helen Campus of Fed Uni, students have the opportunity to meet and gain information from a range of tertiary institutions.

A fantastic resource for Parents/Carers!

Information for parents is highly sought after when it comes to helping their children with their career choices. For that reason myFuture have developed an [assist your child feature page](https://myfuture.edu.au/footer/assist-others/assist-your-child) containing links to the articles that provide tips and advice for parents and carers to assist their child with their career development. Click on the link for useful tips and ideas to help your child with their future.

<https://myfuture.edu.au/footer/assist-others/assist-your-child>

# ELEVATE EDUCATION—VCE Study Day

Elevate Education will be here to work with our senior students on Wednesday 20th June for a study workshop with Year 10, 11 and 12. Please see the session outline below

CLASS	TIME	PROGRAM	ROOM	TEACHERS TIMETABLE
Year 10 - group 1	9:00 - 10:00	Study Sensei	Rec 2	ROST; CLEP;
Year 10 - group 2	9:00 - 10:00	Study Sensei	LIB	RITG; JONT; CORR;
Year 10 - group 1	10:00 - 11:00	Time Management	Rec 2	ROST; CLEP;
Year 10 - group 2	10:00 - 11:00	Time Management	LIB	RITG; JONT; CORR;
Year 11	11:00 - 12:00	Student Elevation	V002	SHAF; ROST;
Year 11	12:00 - 1:00	Memory Mnemonics	V002	SHAF; ROST;
Year 12	1:30 - 2:30 (P 5/6)	Ace Your Exams	V001	STRG; PAUJ;

## Additional support from teachers

Please be aware that if you wish to access extra support from your year 12 class teachers outside of class time, you will need to talk to your teacher before or after class, to arrange a suitable time (in advance) where the teacher can make themselves available to catch up with you. A reminder that Tuesday and Thursday homework club (3.20-4.20pm) may also be an appropriate time to access teacher support.

Year 12s should not expect teachers to provide this extra support at the drop of a hat. Students are NOT to go into teachers' classes while teachers are teaching other classes, to ask for help either.

## Important reminder:

All Year 12 VCAL and VCE students should have had their Careers Support Interview in recent weeks. If you have not had your Careers Support Interview with Carolyn, please make sure that you book a time a.s.a.p.

These interviews are compulsory.

# Abe Goldberg



For humanities my class had to do a research Assignment on World War 2. For my assignment I chose to speak to a man that had survived the Holocaust. With a lot of back and forth messaging and emails I finally got the privilege to speak to this iconic figure. While it was only a phone call, it was still a very moving and inspirational conversation.

Abe Goldberg, a 14 year old boy growing up in the heart of Poland in 1933, got tangled up in one of the most significant events in history. The Holocaust. Coming from a very political family, Abe knew what was going on since he was 9 years old. He was a junior champion gymnast and a junior champion table tennis player. When Abe was 15 years old he and his extended family (roughly 40 people) were taken to Warsaw, the first and biggest ghettos in Germany. Whilst in the ghetto, Abe and his mum hid for 4 weeks in a barn. His mother at the time was 53 and was becoming too physically weak to keep having to climb up the ladder. She offered to go and surrender herself but Abe wouldn't let her. She told him to keep hiding and keep himself safe and she would find help but he wouldn't let her leave and he did everything to help her including helping her up into the loft they were hiding in.

Abe was placed in Auschwitz with his mother in 1940 along with the rest of his extended family, before he and his mum got separated, she told him "do what you can to stay alive, you do what you can to keep yourself safe." And then they were separated, Abe never saw her again. Out of an extended family, he and his older sister were the only ones to have survived the whole thing. When Abe was in Auschwitz he met his wife Cesia. At first he didn't even take any notice of her as she was 4 years younger than him but towards the end when she was 16 they noticed each other, fell in love and got married in 1947. On the 15<sup>th</sup> of June 2018 they would have been married 71 years.

Abe says coming from a political background, they established underground when he was just a young boy, he worked in a metal factory in the ghetto. He finished his metal and engineering degree and his friend and youth leader finished their degree just after the war and he was made a foreman in the factory.

Speaking to Abe he touched base a bit with seeing people starving to death and he recalls their never being much food. Their where 200,000 people in this particular ghetto and 25% of these people died of hunger starvation. He said his aim was, how to survive in such conditions we couldn't do much about food, as all of us were hungry. The underground rule was food was to be given to the children and they would scavenge around and scrape up what they could.

Speaking to such a significant person really opens up your eyes to how cruel the world really is. I'm so thankful to have been able to speak with Abe and learn and understand what living in those times were really like and how lucky we are as a country to have never gone through such a life changing event.

**Written by Kellie Missen**

# Geoffrey Cutter Centre

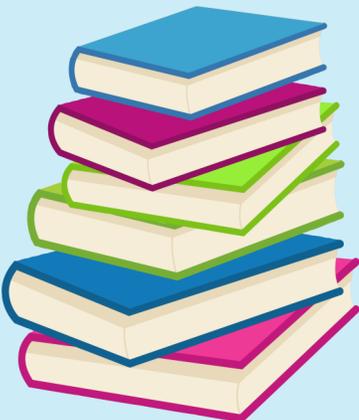


For the past 6 weeks students from Year 11 and 12 VCAL have been visiting the Geoffrey Cutter Centre as part of community work. The visits are part of developing our communication skills with older people and our ability to write reports afterwards.

We were able to get to know the residents by conducting interviews and playing board games. Week 1 we had a tour of House 1 (The Dementia Ward) and House 2/3 (a general wards). Alice and

Fiona met an elderly man who loves to dance with young girls. In House 1, we caught a couple of residents cheating in snakes and ladders. Then on Week 2, we went back to house 1 and played snakes and ladders and helped some residents eat lunch. On Week 3, we did interviews. Alice and Fiona ended up doing 6 interviews. Fiona then went to play some card games with some residents, while Alice was still doing interviews. Week 4, we split into 2 groups. Alice and Fiona went to House 1 and the rest of the class went to play trivia. Alice and I played a Montessori game with a couple of residents. Week 5, we went over and helped Mr Cleary to set up for the concert. Some of House 1 residents were there to watch as well. Once we were finished, Alice and Fiona walked a resident back to their house. Week 6 (our last week) we took over some morning tea which included Pumpkin soup and Scones. All of the residents asked for more. We presented photo frames to the residents, which depicted the things that they like and have done in their lifetime. We enjoyed our excursions to Geoffrey Cutter and look forward to going back next term.

**Written by Fiona Browne**



Do you have any **overdue library books** at home or in your locker? It would be appreciated if they could be returned to the Library. Thank you

# Library

# ripsla

The Library will be open for quiet private study after school Term 2



## Monday - Thursday

### 3.15pm - 4.15pm



3 x WORLD CHAMPION  
COMMONWEALTH GAMES GOLD MEDALIST

## 2018 JULY SCHOOL HOLIDAYS

DATES/	Monday 2 <sup>nd</sup> July	CAULFIELD
VENUES:	Wednesday 4 <sup>th</sup> July	VERMONT
	Friday 6 <sup>th</sup> July	MENTONE
	<i>* Bookings Close – Friday 29<sup>th</sup> June</i>	
	Monday 9 <sup>th</sup> July	BALLARAT
	Tuesday 10 <sup>th</sup> July	BENDIGO
	Wednesday 11 <sup>th</sup> July	KERANG
	Thursday 12 <sup>th</sup> July	SHEPPARTON
	Friday 13 <sup>th</sup> July	ALBURY
	<i>* Bookings Close – Friday 6<sup>th</sup> July</i>	

TIME: 9am – 3pm  
AGES: 7 – 14 year olds  
COST: \$85 (per participant)

BOOK ONLINE:  
[www.juliecorletto.com](http://www.juliecorletto.com)

**BOOKINGS ESSENTIAL**

*Only a limited number of places available, book now to avoid missing out*



# Tax File Numbers

Any student will need a tax file number if he/she starts work (part-time and full-time) and all students planning on a tertiary education require one when they start.

Importantly, current Year 12 students are reminded that they will be requested to provide their Tax File Number (TFN) on enrolment to TAFE or university next year, so it is worthwhile getting an application submitted early!

Students must now apply for a TFN online and have their identity verified through an interview at a participating Australia Post office.

**To apply and also to find out about participating Post Offices, visit [Apply for a TFN](#)**

# Woodmans Hill Careers Portal

**Don't forget to check the Careers Portal regularly. There is a huge amount of information and it should be your first stop when you are looking for information on anything job, careers, university and TAFE related (and there is so much more). I'll also communicate with you via the site as well.**

## Locks on Lockers



Parents/guardians and students are reminded it is the students responsibility to have a suitable lock on their locker at all times.

Students using a key lock are encouraged to leave their spare key at the front office.

Students whom leave their key at home or lose their key will have their lock cut off to ensure they have the appropriate materials for class.

# Are your Contact Details correct?

Please call into the office at Woodmans Hill if you have changed any of your details and have not yet let us know. This would include:

- \* **Address**
- \* **Mobile or landline number**
- \* **Emergency contacts**
- \* **Medical issues/update**
- \* **Change in employment & contact number during work hours**

Any changes must be in writing and signed.

You can ask for a form at the Reception desk or have your student bring one home.

It is important that your information is up to date especially in case of an EMERGENCY.



## Personal Accident Insurance and Ambulance Cover

Parents and Guardians are reminded that the Department does not provide personal accident insurance or ambulance cover for students.

Parents and guardians of students, who do not have student accident insurance/ambulance cover, are responsible for paying the cost of medical treatment for injured students, including the cost of ambulance attendance/transport and any other transport costs. Please note that if First Aid trained staff at Woodmans Hill believe an ambulance to be necessary they will ring for one immediately. Parents and Guardians are not consulted prior to this decision being made.

## PRIVATE PROPERTY ON SCHOOL GROUNDS

Private property brought to school by students, staff or visitors is not insured and the Department does not accept any responsibility for any loss or damage. Any personal property brought to school by students, including phones etc., is brought at their own risk.